



Arkansas Environmental Education Association

2010 Mini Grant Program

Spring Funding Cycle for Non-formal Educators

The Arkansas Environmental Education Association (AEEA) is soliciting proposals of up to \$150 for AEEA's mini-grant program. The mini-grant program is designed to support, enhance and expand the implementation of environmental education throughout the state of Arkansas.

Eligible Applicants:

The Spring Funding Cycle is limited to non-formal educators who are **paid members of AEEA**. AEEA will announce a *Fall Funding Cycle for formal classroom educators later this Fall*.

Eligible Costs and Projects:

Requests should focus on projects/activities that help to educate students, visitors, or community members about natural resources or the environment. Examples of items eligible for funding include: equipment, books, program materials, displays, guest speakers, field trip expenses, etc.

Ineligible Costs:

Grant funds cannot be used for food or beverages, overhead, salaries, stipends or to reimburse any expenses prior receipt of award notification.

Funding and Payment:

The AEEA mini grant program will be a competitive process. A committee of AEEA Board members will evaluate each proposal based on the guidelines below. The Project Coordinator of the winning proposal will be notified of acceptance by June 1st. At that time, a check will be mailed from the AEEA treasurer.

Project Reporting:

A post-grant report is required within one year of the grant award.

AEEA's criteria for judging the grant applications:

- Applications must be received by May 1, 2010
- Complete and attach application form along with the information requested below
- Limit proposals to a maximum of two pages NOT including the application form
- Send completed application form and proposal to the address provided on the form
- Proposals may also be submitted via email as long as all required information from the application form is included. Submit proposal with "**Mini-Grant Application**" in the subject line to rbeadel@arkforests.org
- A limit of one grant per facility will be awarded in any given year
- Applicants may re-apply each year

Please provide the following information on a separate paper not to exceed 2 pages

1. Describe the project or activities including measurable goals and objectives.
2. How will the project support, enhance or expand the implementation of EE in your school or community?
3. What are the intended long-term effects of the project?
4. How will the success of the project be evaluated?
5. Outline the proposed use of funds including budget detailing what AEEA money will be used for.



AEEA Mini-Grant Application Form

Project Title:

Amount Requested:

\$ _____

School/Organization/Facility:

Contact Person:

Street Address:

City, State and Zip Code:

County:

Telephone Number: (include area code)

(_____) _____

Fax:

(_____) _____

E-mail:

Proposed project date(s)

Age level(s) of individuals:

Number impacted:

Check should be made out to:

I understand that the awarding of all grants and the amount of any grant, shall be subject to the sole discretion of the Arkansas Environmental Education Association. If awarded a grant, I agree to submit a final report within one year of the grant award. The Arkansas Environmental Education Association shall assume no responsibility or liability for claims of damage of any kind to the property or for claims of injury to any person in connection with this grant.

Applicant's Signature

Date

Submit completed grant application and proposal by May 1, 2010 to:

AEEA Mini Grants
c/o Rob Beadel
410 South Cross Street
Little Rock, AR 72201

or

Email to:
rbeadel@arkforests.org

Project Proposal and Description:

Project Proposal and Description continued: